



Art Craft Display, Inc.

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www.artcraftdisplay.com

Re: **Southeastern Michigan Association of Fire Chiefs**
April 11, 2018
Suburban Collection Showplace

Dear Exhibitor:

Art Craft Display, Inc. has been selected by your show management to serve as the Official Tradeshow Contractor for this event.

The following items are included as part of your booth fees paid to show management.

Provided by Art Craft Display:

- 3' and 8' High – Booth Draping
- (1) 8' Skirted Table
- (2) Folding Chairs
- (1) Wastebasket

If you require additional items that are not listed above, an Exhibitor Kit is available on our website for download or for online ordering. If you do not have internet access, Art Craft Display can fax or mail the kit to you by calling (248) 380-0843.

► **Go to the following website:** www.artcraftdisplay.com
On the Home Page, click on: “Exhibitor Kit”
Enter Event Code: 288323

- ❖ Warehouse shipments must be received between 3 and 30 days prior to first move-in date. Shipments received at the warehouse within the three (3) day period may be subject to late shipment or special handling charges. Onsite shipments will be accepted during move-in days and hours.

PLEASE NOTE:

- Read the enclosed Payment Policy form thoroughly.
- Assess your show needs carefully.
- Avoid unnecessary delays and save valuable time and money by following all instructions contained herein.

TO QUALIFY FOR ADVANCE RATES, YOUR ORDERS WITH PAYMENT MUST BE RECEIVED BY US BY April 3, 2018 by 5:00 p.m. (SEVEN (7) DAYS PRIOR TO FIRST MOVE-IN DAY). SOME EQUIPMENT OR SERVICES MAY REQUIRE MORE THAN 7 DAYS LEAD TIME. PLEASE SEE APPROPRIATE ORDER FORMS FOR ACTUAL DEADLINES.

If we can be of any further assistance, please contact us. General questions can be directed to: detroit@artcraftdisplay.com. We are looking forward to being of service to you.

THANK YOU FOR YOUR PATRONAGE.

SIGNS, GRAPHICS & DISPLAYS
DELIVERED RIGHT TO YOUR BOOTH!®
*Restrictions apply.

Contact Art Craft Signs to order signs, graphics & displays for your exhibit space.
800-878-0710 • signshop@artcraftdisplay.com

The advertisement shows a variety of display options: a large curved wall display for 'ASIM', a table with a 'Propel' banner, a small table with a 'Vegas Party' sign, and a tall vertical sign for 'Vegas Party'.